



## **ARBS 2018 MOVE IN/MOVE OUT**

### **Contractor Bump in & build – ICC Sydney**

#### **Custom Stand Builders Halls 1-4 - begins Saturday 5th May at 12:00 hrs (midday)**

Start – Saturday 5<sup>th</sup> May 12:00 hrs (midday) – **no exceptions**

Finish - Monday 7<sup>th</sup> May 18:00 hrs

Daily extended hours by application only – please phone 03 9002 4099

Please book your move-in arrival with Agility Fairs & Events to ensure access

Harry the Hirer official contractor move in & build Halls 1-4 Shell Scheme/Carpet begins Saturday 5th May at 0700 hrs.

Start - Saturday 5th May 0700

Finish - Monday 7<sup>th</sup> May 20:00 hrs

Move in for carpet and shell scheme **only** commences 0700 Saturday 5<sup>th</sup> May 2018

### **Exhibitor Staff/Products/Personnel Move-In**

**Exhibitor Registration move in/set up access** - begins Sunday 6th May 12:00 hrs (midday) - (portable products & personnel) no access prior to this time.

### **Exhibition Open Hours**

10am - 6pm (1000 - 1800 hrs) Tuesday 8th May, 2018

10am - 6pm (1000 - 1800 hrs) Wednesday 9th May, 2018

9am - 4pm (0900 - 1600 hrs) Thursday 10th May, 2018

### **Contractor/Exhibitor Move-Out**

Exhibitor Portable items & dismantling from Thursday 10<sup>th</sup> May 2018 at 1600hrs (4pm)

Contractor move out & dismantling begins Thursday 10th May, 2018 1700 hrs (5pm)

Dismantling in full to be completed by **2400 hrs Friday 11<sup>th</sup> May, 2018**

Please ensure your move out is booked with Agility Fairs & Events.

Removal of products and exhibits will commence from 5pm (1700 hrs) on Thursday 10th May, 2018 one hour after the close of the exhibition. Exhibitors are advised to remove all valuables and portables from 4pm. Exhibits will be dismantled and removed as soon as possible after 5pm.

\*\*Please note **ALL** personnel within the exhibition halls during **MOVE IN** and **MOVE OUT** times (above) **MUST WEAR A HIGH VISIBILITY SAFETY VEST\*\*** & closed toe shoes.

**Children under the age of 15 are NOT permitted within the exhibition halls during move in/move out.**

**\*\*The Organisers reserve the right to alter the hours of admission and access at any time\*\***